



London Party Boats (“LPB”) Booking Terms and Conditions 2026

MV SAPPHIRE OF LONDON (“the Vessel”)

This Vessel holds a maximum of 200 people and LPB require a minimum of 140 passengers.

BOOKING

No booking can be confirmed until a completed and signed copy of the Booking Form indicating acceptance of these Terms and Conditions has been received and accepted by LPB. All bookings, with agreed prices, will be confirmed to the Organiser by LPB in writing.

Any person named on the Booking Form as Organiser shall be considered the Organiser and shall be bound by these Terms and Conditions. The Organiser shall be liable for all charges made by LPB.

Organisers must be over the age of 21 to hire any of our vessels.

Photo ID may be required to confirm the person named on the Booking Form. Failure to provide valid photo ID when requested will result in the event being refused.

The person named on the Booking Form as Organiser must be in attendance on the day of the event. In the circumstance, where the person named on the Booking Form as Organiser cannot attend the event, written notice should be given to LPB at least 72 hours prior to the booking date. Full contact details and photo ID of the nominated person to act on the Organiser’s behalf must be given in writing.

If the person named on the Booking Form as Organiser does not attend the event without prior notice being given in writing, the event will be cancelled and in this situation no refunds will be given.

Where two or more persons are named on the Booking Form, they shall each be considered the Organiser and shall be jointly and severally liable under these conditions.

On functions where more than 10% of guests will not be drinking alcohol, the office should be notified in advance of the booking as the minimum bar spend will be required at time of booking with the exception of under 18 events i.e. school proms

PASSENGER NUMBERS

If the passenger number falls below **140 guests**, a minimum bar spend of £3,000 will be required.

The number of bar staff is calculated on the number of passengers stated on the booking form. Bar staff to guest ratio is 1:50. If passenger numbers fall below the stated number on your booking form you will still be liable for the number of bar staff hired for the function not the actual number attending the function.

CHARTER DURATION

The minimum standard charter duration is **4 hours**.



Requests for charters of less than 4 hours may be accommodated at our discretion. Where a charter is approved for less than 4 hours, the following minimum charges will apply:

- A minimum bar spend of **£3,000** will apply.
- DJ, equipment hire and entertainment fees will be charged at the 4-hour minimum rate.
- Security fees will be charged at the 4-hour minimum rate.

The above minimum charges apply irrespective of the actual duration of the charter. For charters exceeding **4 hours**, additional charges will apply. Any additional costs, including but not limited to vessel hire, staffing, entertainment and security, will be confirmed at the time of booking.

BOOKING DEPOSIT

A **non-refundable** and **non-transferable** deposit of £250 is payable upon booking. The booking deposit cannot be transferred to another booking, date, vessel or event.

Upon receipt of the £250 booking deposit, LPB will proceed with requesting the Organiser's preferred pier arrangements.

Pier bookings are subject to availability and are not confirmed until written confirmation has been provided by LPB. Embarkation and disembarkation piers and times may vary depending on pier availability and operational requirements.

Please note that pier bookings can only be requested up to six months in advance of the event date. Once the six-month booking window opens, LPB will proceed with requesting the Organiser's preferred piers, subject to availability. The requested event timings and piers are not guaranteed and may need to be amended if the preferred arrangements are unavailable.

The Organiser must not advertise, publish or promote the event, including any pier, embarkation, disembarkation or boarding details, until LPB has provided written confirmation that the pier booking and event timings have been confirmed.

Payment of the £250 booking deposit does not guarantee the requested pier, embarkation or disembarkation time.

PAYMENT

All invoices are payable in full 21 days before the function.

Any additional charges incurred during the function must be settled at the end of the function by card or cash.

Cheques are not accepted.

In the event of any accounts not being settled by the end of the function LPB will invoice for the amount outstanding plus a 10% administration charge.

CAPTAIN'S CONTROL OF VESSEL

During Hire, the Vessel will remain under complete control of the captain and/or crew. If for Weather, Tidal or other reasons, the captain considers it necessary to vary the

Scheduled trip; his orders will be accepted by the Organiser. Should the Organiser have any cause for complaint, he/she must notify the captain before termination of the hire. Complaints not notified will not be accepted after the function.

RIGHT TO SUBSTITUTE

LPB reserve the right to substitute another Vessel and, if necessary, for reasons beyond their control, to cancel the Hire.

LIABILITY OF LPB

ORGANISERS SHOULD PAY ATTENTION TO THIS CLAUSE

LPB shall not be liable for:

- **loss or damage to property belonging to the Organiser or passengers unless the loss or damage was directly caused by LPB's negligence**
- **any indirect loss from contract, tort (including negligence) or for any loss of profit arising under or in connection with the booking or Hire of the Vessel**
- **Delay, cancellation or loss caused by an event outside the control of LPB**
- **Losses that were avoidable by you taking reasonable action including following LPB's reasonable instructions**

Nothing in these terms and conditions limits any liability which cannot legally be limited including but not limited to death or personal injury caused by LPB's negligence.

DAMAGE AND LOSS

Organisers shall be liable for any loss and/or damage to the Vessel, its equipment, or fixture and fittings. caused by the Organiser or persons in their party. Before embarkation of the Vessel the Organiser is invited to inspect the vessel.

CANCELLATION

No cancellation will be accepted within 21 days prior to your function. If the Organiser wishes to cancel the function within the 21-day period, the full amount of the invoice remains payable.

All cancellations must be submitted to LPB in writing. LPB does not accept verbal cancellations, including cancellations made by telephone or communicated verbally to any member of staff. A cancellation will only be considered valid once written confirmation has been received and acknowledged by LPB.

LPB require payment to terms. Payment must be made on time, in full, and without any deduction, set off or counterclaim. In the event that an account is outstanding, LPB will refer the matter to our debt collection agent, which will incur costs. Any costs incurred to collect the debt will be added to the existing debt, plus VAT at the prevailing rate. You agree that you will be legally liable to pay us that surcharge, and that payment of the same can be enforced against you in court.

The booking deposit is non-refundable and non-transferable.

LPB reserve the right to cancel a function or retain all/part of any payments made if it is discovered that the information given by the client on the provisional booking form is in any way false, or if the function contravenes any part of these terms and conditions. In this situation, no refunds will be given.

FORCE MAJEURE

A Force Majeure Event means any circumstances not within LPB's reasonable control including, but not limited to acts of God, flood, earthquake or other natural disaster; epidemic or pandemic; terrorist attack, civil war, civil commotion or riots, war, threat of or preparation for war, armed conflict or imposition of sanctions; nuclear, chemical or biological contamination; fire, explosion or accident; non-performance by suppliers or subcontractors where applicable; and interruption or failure of utility service.

LPB shall not be liable for any failure or delay in performing any of its obligations under this agreement for so long as, and to the extent that its performance is directly prevented, hindered or delayed by a Force Majeure Event.

For so long as LPB's liability in relation to any of its obligations is suspended as above, the Organiser shall not be liable for any failure or delay in performing its corresponding obligations.

LPB shall promptly notify the Organiser in writing of the start of a Force Majeure Event and shall use reasonable endeavours to limit the effect of the Force Majeure Event on the performance of its obligations.

If LPB is not able to resume substantive performance of any suspended obligations within 7 days after giving notice of the Force Majeure Event, either party may terminate this agreement by giving not less than 5 days' written notice to the other party.

In the event of termination as a result of a Force Majeure Event, the provisions of clause headings **Booking Deposit** and **Cancellation** shall still apply.

USE OF PIER AND SURROUNDING AREAS

The Hirer acknowledges and agrees that the contract with LPB is solely for the hire of the Vessel.

As part of the vessel hire agreement, LPB will arrange and book the use of a pier for the purposes of embarkation and disembarkation only. The use of the pier for these purposes is subject to the applicable embarkation and disembarkation terms set out within these Terms and Conditions.

A pier booking made by LPB for embarkation and/or disembarkation does not constitute a hire of the pier or surrounding land by the Hirer and does not give the Hirer any right to use, occupy or organise activities on the pier or surrounding land outside of the agreed embarkation and disembarkation arrangements.

The pier and any surrounding or adjoining land may be privately owned, leased or operated by third parties. LPB does not own, lease or control these areas and cannot grant the Hirer permission to use them for any purpose other than the agreed embarkation and disembarkation arrangements.

Any use of the pier or surrounding land outside of the agreed embarkation and disembarkation arrangements requires prior written permission directly from the relevant pier owner, landowner or authorised operator.

Such permission must be obtained by the Hirer before any activity takes place. The Hirer must provide LPB with written evidence of such permission in advance of the event and must be able to provide evidence of the permission again on the day of the event if requested by LPB or the relevant pier operator.

Without the prior written permission of the relevant pier owner, landowner or authorised operator, the Hirer, its guests, contractors, suppliers, entertainers, sponsors and any other persons associated with the event are strictly prohibited from:

- organising or holding a pre-party, after-party or other gathering at, on or around the booked pier or surrounding land;
- selling, supplying or distributing drinks, food or other products;
- selling or distributing event tickets, wristbands, admission passes or other forms of entry;
- arranging or providing entertainment, including DJs, live music, bands, steel bands, performers, musicians, sound systems or amplified music;
- erecting or placing tables, stalls, equipment, signage, decorations, promotional material or other event infrastructure;
- advertising, promoting, sponsoring or operating a separate event or activity;
- inviting, directing or encouraging guests to congregate at the pier or surrounding land before boarding or after disembarkation; or
- carrying out any other activity which may obstruct access, interfere with other pier users or operators, disrupt the operation of the pier, cause a nuisance, create a health and safety risk or breach any requirement of the pier owner, landowner, operator, local authority, police or other relevant authority.

This restriction applies before, during and after the vessel hire, including any period before guests board the Vessel and after guests disembark. The Hirer's vessel hire period does not provide any right or authority to occupy or use the pier or surrounding land for a pre-event, post-event or separate event.

The Hirer is responsible for ensuring that its guests, suppliers, contractors, entertainers, sponsors and any other persons acting on its behalf are made aware of and comply with this requirement. The Hirer must not arrange, encourage, facilitate or permit any unauthorised activity to take place on or around the pier or surrounding land in connection with its event.

If the Hirer or any person associated with the Hirer's event undertakes or arranges any unauthorised activity on or around the pier or surrounding land, the Hirer may be held responsible for any resulting costs, losses, claims, penalties, charges, damage, disruption or complaints incurred by LPB or any third party.

LPB reserves the right to require any unauthorised activity associated with the Hirer's event to cease immediately and, where necessary, to delay boarding, refuse access to the Vessel or terminate the event without refund in accordance with these Terms and



Conditions. Such action will not affect LPB's right to recover any costs or losses arising from the breach.

The Hirer acknowledges that any permission to use the pier or surrounding land outside of the agreed embarkation and disembarkation arrangements must be obtained directly from the relevant owner or authorised operator and is entirely separate from the Hirer's contract with LPB. LPB accepts no responsibility for obtaining such permission on the Hirer's behalf.

EMBARKATION

The Vessel will be ready for boarding 30 minutes before the requested embarkation time and passengers will not be permitted to board before this time, regardless of the weather conditions. Organisers are requested to pass this information to their party to ensure they arrive at the correct time.

The Vessel will leave the pier at the requested time and anyone not on board will be left behind. LPB will not be responsible for late passengers missing the function. Pier bookings are pre-booked and cannot be amended or extended on the day. Any passengers perceived to be under the influence of alcohol or drugs may be refused entry to the Vessel.

DISEMBARKATION

The Vessel will arrive at the chosen disembarkation pier 15 minutes before the end of the function which is when the bars will close. Passengers will then have 15 minutes to finish their drinks and disembark. All passengers must be disembarked by the end of the function. Passengers delaying the end of the function will incur additional hourly charges at the appropriate rate and these will be billed to the Organiser.

ENTERTAINMENT

Clients wishing to provide their own entertainment must hire LPB DJ equipment. **LPB do not permit any own DJ equipment to be brought on board.** When LPB DJ equipment is hired, a sound technician will be provided by LPB to be on board to assist with the set up and sound levels.

Noise limiters are fitted on all our Vessels in order to comply with current noise regulations and these are under the Captains' control at all times.

Music volume will be lowered in certain residential areas along the river Thames. The office team and sound technician on board can advise of the specific areas.

Music is not permitted on the outside decks of the vessel.

Should any DJs and/or MCs shout or use abusive language whilst using the microphone, a warning will be issued. The microphone will be confiscated for the duration of the hire if any requests or instructions from the sound technician are ignored.

Any aggressive, violent behaviour or verbal abuse towards the LPB DJ and/or LPB Sound Technician will not be tolerated under any circumstances, and you may be removed from the pier/Vessel by security, or your function will be terminated at the nearest pier.

Drinks are not permitted in the DJ booth.



A maximum of 2 people can be behind the DJ booth at any one time.

Clients may be required to provide names of DJs and bands that will be on board prior to the event.

The cost of television screen hire is £80+VAT and is not included in the vessel hire fee or the hire of DJ equipment fee.

OWN ENTERTAINMENT

LPB have a full list of trusted suppliers offering Casino Tables, Photobooths, Selfie Mirrors, Caricaturists, Magicians, LED light up numbers, Silent Disco, Singers, Bands etc.

Any electrical equipment must be PAT certified and authorised by the office team to be brought onboard prior to the event. Measurements may be required.

Any electrical equipment and/or musical instruments that have not been authorised by the office team will not be permitted onboard and will remain at the pier.

Organisers intending to provide their own entertainment will be subject to a fee of £200+VAT.

Damage Deposit and Liability

Where the Organiser has booked or provided their own entertainment for the event, a £400 damage deposit is payable.

The £400 damage deposit applies to the entire vessel and may be retained, in whole or in part, to cover any damage, loss, or additional cleaning costs incurred during or as a result of the event. This includes damage to the vessel, fixtures, fittings, furniture, flooring, walls, equipment or any other property belonging to London Party Boats Ltd.

The Organiser is required to inspect the vessel and relevant equipment at the start of the event to confirm that the vessel, fixtures, fittings and equipment are in satisfactory condition and fully operational.

The Organiser shall be responsible for any damage or loss caused by themselves, their guests, suppliers, contractors, entertainers or any other members of their party. Where the cost of repair, replacement, cleaning or reinstatement exceeds the £400 deposit, the Organiser will be liable for the full additional cost incurred.

The £400 damage deposit may also be retained, in whole or in part, where the agreed minimum bar spend is not reached and an outstanding balance remains payable following the event. Any amount retained from the deposit will be applied towards the outstanding balance.

The £400 damage deposit does not limit the Organiser's liability. Where the total cost of damage, cleaning, repairs, replacement, outstanding bar spend or any other costs exceeds £400, the Organiser remains liable for the full outstanding amount.



The £400 damage deposit will be refunded up to 10 days following the event where there are no outstanding balances, damage, loss or additional cleaning costs, and the vessel, equipment, fixtures and fittings have been left in satisfactory condition.

SECURITY

On selected functions, LPB security are mandatory. Please speak to a member of the sales team for further information.

Organisers are not permitted to organise their own security.

Any passenger exhibiting aggressive, violent behaviour or verbal abuse towards any staff and/or other passengers will not be tolerated under any circumstances may be removed from the pier/Vessel by security, or your function will be terminated at the nearest pier.

BAR / BAR STAFF

All bars onboard accept both cash and card, with a £10 minimum card spend.

The hire of the Vessel includes the cost of the bar staff and is subject to our minimum passenger number, as stated above.

Any passenger exhibiting aggressive, violent behaviour or verbal abuse towards any bar staff will not be tolerated under any circumstances, and, may be removed from the pier/Vessel by security, or function will be terminated at the nearest pier.

ALCOHOL

Alcohol will not be served whilst alongside a pier and if you arrange for the Vessel to remain at a pier for any length of time during a function then the bars will be closed. It is the Organiser's responsibility to ensure that their guests understand this.

LPB reserve the right to refuse to serve alcohol if, in our reasonable opinion, LPB believe that you are intoxicated or likely to become intoxicated if LPB serve you further alcoholic beverages.

For functions where more than 10% of guests will not be consuming alcohol, the office must be notified in advance of the booking as the minimum bar spend will be required at the time of booking. This is with the exception of under-18 events, such as school proms. Failure to notify the office in advance will result in the minimum bar spend being required prior to disembarking the vessel.

NO CORKAGE

Clients are not permitted to bring any of their own beverages on board, but can purchase bottles of champagne or wine prior to the function (does not apply to promoted ticket events).

Any unauthorised drinks found on the Vessel will be confiscated.

GLASSES

All drinks from the bar are served in plastic glasses regardless of type or quantity of drink purchased. Soft drinks, spirits and mixers, half pint of lager and wine are served in half pint plastic tumblers. Pints of lager are served in plastic pint glasses. Champagne and sparkling wine are served in plastic flutes.



Please note glassware can be arranged on this vessel for a supplement fee.

RECEPTION DRINKS

Reception drinks by the glass/plastic will be pre-poured and handed to passengers by a member of bar staff when boarding.

Reception drinks are not included with minimum bar spend and will be charged separately.

ALL-INCLUSIVE DRINKS PACKAGES

All-Inclusive Drinks Packages are subject to prior approval by LPB and are subject to the following terms and conditions.

- **Package Requirement:** All passengers onboard must have the same drinks package. Different drinks packages cannot be selected by individual passengers within the same booking.
- **Security:** Security personnel are required to be onboard for events where an All-Inclusive Drinks Package is provided.
- **Drink Limit:** A maximum of 2 drinks per person may be served at any one time. Guests are expected to drink responsibly, and drinking to excess will not be permitted.
- **Soft Drinks:** The package includes orange juice, cranberry juice, Pepsi, Diet Pepsi, lemonade, tonic and mineral water.
- **Wine & Prosecco:** House wine and house Prosecco are included and are served by the glass only.
- **Spirits:** House spirits are served as a single measure with a mixer. Doubles, shots and cocktails are not included.
- **Glassware:** All drinks included within the package are served in plastic glasses. Real glassware is available as an optional upgrade at a cost of £250 + VAT.
- **Responsible Drinking:** Excessive drinking will not be permitted. Management reserves the right to refuse or withdraw alcohol service from any individual at any time, without prior notice, where it considers this necessary or appropriate.
- **Age Requirement:** Alcohol will only be served to persons aged 18 or over. Valid proof of age may be requested at any time, and guests must be able to provide acceptable identification when requested.
- **Withdrawal of Package:** LPB reserves the right to withdraw or suspend the All-Inclusive Drinks Package at any time, without prior notice, where necessary for licensing, safety, operational or other reasonable management purposes.

By booking an All-Inclusive Drinks Package, the Organiser acknowledges and accepts these terms and conditions and agrees to ensure that all guests attending the event comply with them.

CHALLENGE 25 POLICY

LPB operates a Challenge 25 policy. Any person who looks under the age of 25 may be required to provide valid proof of age for admission to the vessel and/or the purchase or consumption of alcohol.

Acceptable Forms of ID

The following forms of valid physical photo identification are accepted:



- Full UK Photocard Driving Licence
- UK Provisional Photocard Driving Licence
- UK or International Passport
- Valid identification bearing the PASS hologram/logo, such as a CitizenCard
- Valid Military Identification Card

Photographs, photocopies or digital images of identification will not be accepted. The original physical ID must be presented for verification.

If a person is unable to provide acceptable and valid identification when requested, entry may be refused and/or alcohol will not be served.

LPB reserves the right to refuse entry or refuse the sale or service of alcohol where valid identification cannot be provided or where there is any reasonable doubt regarding a person's age or the validity of the identification presented.

UNDER 18 YEARS OF AGE PARTIES

All 18 and under events can only be booked on a Monday, Tuesday or Wednesday and the event must finish before 10pm.

Security staff and an all-inclusive soft drinks package are mandatory for all under 18 events.

CATERING

Catering, entertainment and security services are subcontracted. LPB will always do our best to provide the service as confirmed but if because of exceptional events outside of our control, including but not limited to major traffic incidents, severe weather, acts of God or terrorist attacks, the service cannot get to the pier in time for the start of your function LPB will not be held liable for any loss of cruise time or costs of replacement services. LPB will endeavour to match the menu but reserve the right to substitute items of a similar value.

Clients using LPB caterers must order food for everyone on board. All menus require a minimum of 50 covers to be ordered. If your passenger numbers are less than 50 you can still order catering through our subcontractor but must pay for the minimum of 50 covers. All dietary requirements must be given no later than one week before the charter date. Any requirements provided after this date are not guaranteed to be accommodated for. LPB do not operate a nut free kitchen and therefore LPB cannot guarantee that products are free from nuts or traces of nuts.

No food or drinks are to be brought on board unless discussed with the office prior to your charter date. Any unauthorised drinks or food found on the vessel will be confiscated.

Organisers may use their own caterers for a surcharge. This surcharge will apply to all passengers onboard. The surcharge does not cover any beverages. This surcharge only covers the waste disposal and does not include use of any utensils, crockery, cutlery or linen.

Please note any serving galleys onboard are strictly limited to LPB staff access only and cannot be used/hired when providing own catering.

PHOTOGRAPHY

Any photographs taken on-board by our in-house photographer remain the property of LPB and can be purchased direct from us either on the cruise or after the event subject to availability. By signing our T&C'S you agree to LPB using any such photography for promotional purposes, to include printed advertisements, web content and email campaigns.

TABLES AND CHAIRS

Extra tables and chairs can be hired from LPB. Please contact the sales team for further information.

Removal of any tables and/or chairs onboard incurs an additional cost for storage.

BIRTHDAY CAKE

A £50.00 deposit (per cake) will be required at the beginning of the function and will be refunded at the end providing no cleanup costs are incurred.

SET UP TIME

Set up time is at Festival Pier and must be pre-booked. Passengers will not be permitted to board the Vessel before the booked time.

LPB will endeavour to allow up to 60 minutes prior to departure (45 minutes prior to boarding), however, set up time is not always guaranteed and dependent on pier availability.

Any Organisers requiring more than an hour set up time must book additional hours which will be charged at the normal hourly rate.

If set up time is not requested, it will be assumed it is not required.

Passengers permitted on board during the set-up time is restricted to up to a maximum of ten people. Any other passengers will be asked to disembark until the Vessel is ready for boarding.

During the free set up time LPB reserve the right to clean and re-stock the vessel, take deliveries and conduct viewings.

Organisers will have 15 minutes to de-rig any decorations/equipment during the passenger's disembarkation time. All decorations must be removed by the end of the function. Any decorations or equipment left on the vessel after the event will be disposed of.

Any Organisers requiring more than 15 minutes derigging time must pre-book additional time which will be charged at the normal hourly rate.

GENERAL

LPB regrets the following are not permitted on board under any circumstances:

- Party poppers, silly string, confetti or table confetti.
- Dry ice, smoke or bubble machines.
- Lit candles, sparklers, fireworks naked flames or similar
- Drugs
- Own alcohol

**25% DISCOUNT ON BOAT HIRE**

25% discount is only valid during the months of January, February, March and April.

No other promotional discounts or offers can be used in conjunction with this offer.

PIRATE RADIO STATIONS

No event shall take place, which refers, either directly, or indirectly, to any pirate radio station in any form.

Advertising of any event shall not include either the name of any pirate radio station, or of any person connected with any pirate radio station.

No DJs, MCs or other people working for any pirate radio station shall be allowed to perform at this venue.

During the event, no reference shall be made to any pirate radio station. Any breach of this clause will render the Organiser liable to summary cancellation of the event, with no reimbursement of costs.

**LPB will endeavour to make your party successful, and to this end LPB
offer you river knowledge and skill.**